

# Energy 21 Registration Instructions


**Questions? Need additional support? Please contact Rhea Jezer at (315) 727-0123 or email at [rjezer@gmail.com](mailto:rjezer@gmail.com)**

**1.)** To register for the symposium, please click the “+” sign next Energy 21 Symposium Registration Fee. A form will appear, please complete all the information on the form.

When you have completed the registration fee, tours, donations, etc. click the “Add to Cart” button on the page to be taken to the checkout screen.

[REGISTRATION FORM INSTRUCTIONS](#)

### Registration Fee

	Energy 21 Symposium Registration Fee	<b>\$70.00</b>	Symposium Entry Fee (early bird price). \$85 after 3/1/18. This includes breakfast and hot buffet lunch.
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**ATTENDEE 1**  
Please consider being a patron or student sponsor by adding a donation ticket level to your cart.

The Symposium is self sustaining and the registration fee does not cover the actual cost and we rely on our sponsors and patrons to bring you this excellent event. Help us if you can.

Yes I would like to be a sponsor and will add a donation ticket to my cart  
 No thank you, not at this time

First Name

Last Name

Title (If you want included on nametag)

Company/Organization if any

# Energy 21 Registration Instructions

2.) If you would like to attend a tour after the symposium, please click the “+” sign next to Tour Reservation Fee. A form will appear, please complete all the information on the form and select which tour you would like to attend. The tour reservation fee (\$25) will be automatically added to your cart.

- 1 +	Tour Reservation Fee	\$25.00	Please select one of the available tours
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ATTENDEE 1  
First Name\*

Last Name\*

Organization

TRIPS FOR ATTENDEES FOLLOWING SYMPOSIUM (transportation included). Please check off which trip you will be on. Space is limited. Trips run concurrently so please choose only one. You must register for Symposium to be on a trip. [Learn More](#) about the tours

- ONONDAGA COUNTY WASTE TO ENERGY FACILITY **NEW**
- ONONDAGA LAKE CLEANUP AND WETLAND RESTORATION
- FENNER WIND FARM & FREE CENTER
- TOUR OF ANHEUSER-BUSCH BREWERY
- SYRACUSE UNIVERSITY L.C. SMITH SMART GRID LABORATORY
- MOST: MUSEUM OF SCIENCE & TECHNOLOGY EXHIBIT: ENERGY POWERING OUR FUTURE **NEW**

## Energy 21 Registration Instructions

3.) Please consider becoming a patron or student sponsor. The registration fee is kept low so that everyone can attend, but becoming a patron or sponsor enables us to stay afloat and bring you this excellent program. To make a donation, please click the “+” sign next to the desired patron and or student sponsor ticket. Please complete all the information on the form. Your generous donation will will be automatically added to your cart.

- 1 +	Patron Sponsor (level 4)	<i>\$250.00</i>	
<b>ATTENDEE 1</b> <b>First Name*</b> <input type="text"/>			
<b>Last Name*</b> <input type="text"/>			
<b>Organization</b> <input type="text"/>			

4.) When you have selected your symposium registration fee, tour reservation and optional donation and have completed all the forms required for each ticket, please click the “ADD TO CART” button and you will be taken to the checkout screen.






# Energy 21 Registration Instructions

5.) In the check out screen, please verify that all the information is correct. Click the “Proceed to Checkout” button to move forward and select your payment choice. You will have two payment options, pay directly via a PayPal account or pay with a credit card.

**If you would like to pay with a credit card, please follow the steps on the following page.**

**You Have 3 Items In Your Cart**

Product	Price	Quantity	Total
 Tour Reservation Fee	\$25.00	- 1 +	\$25.00 <span>×</span>
 Energy 21 Symposium Registration Fee	\$70.00	- 1 +	\$70.00 <span>×</span>
 Patron Sponsor (level 4)	\$250.00	- 1 +	\$250.00 <span>×</span>

**Have A Promotional Code?**

[APPLY COUPON](#)

**Cart totals**

Subtotal \$345.00

Total \$345.00

[PayPal Check out](#)  
The safer, easier way to pay

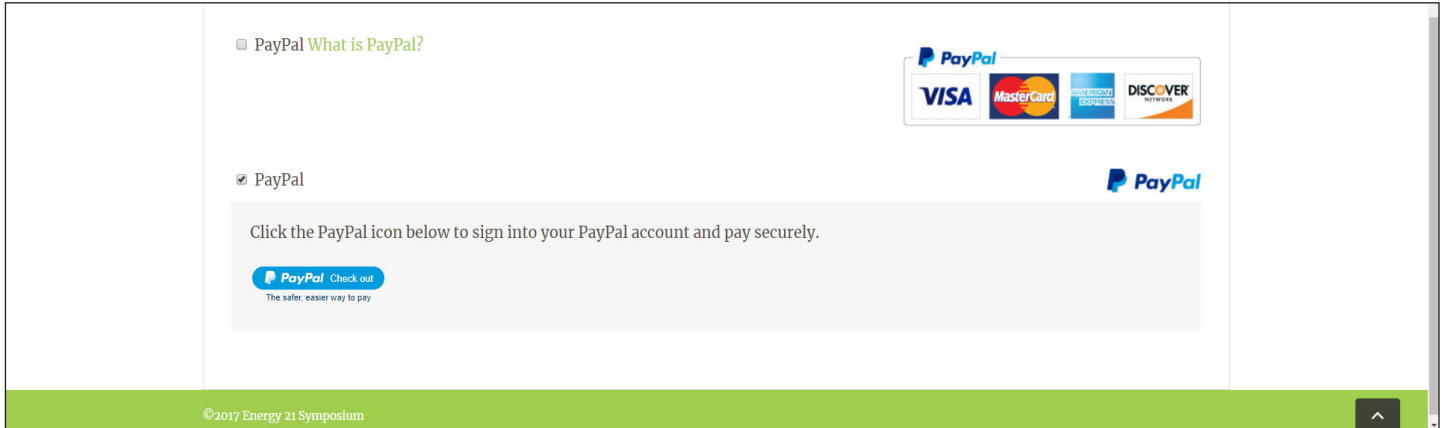
[UPDATE CART](#)

[PROCEED TO CHECKOUT](#)

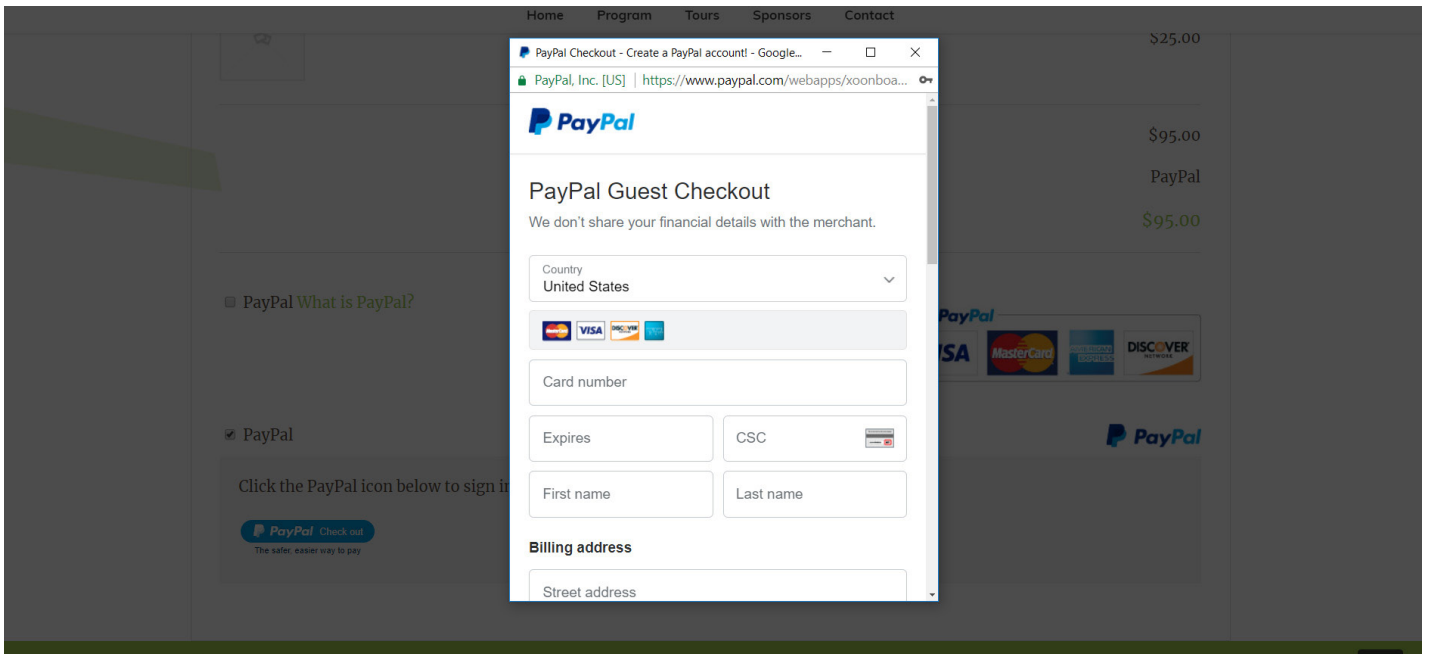
# Energy 21 Registration Instructions

## Credit Card Payment Instructions

6.) At the bottom of the checkout page click the second checkbox and then click the blue “PayPal Check Out” button.



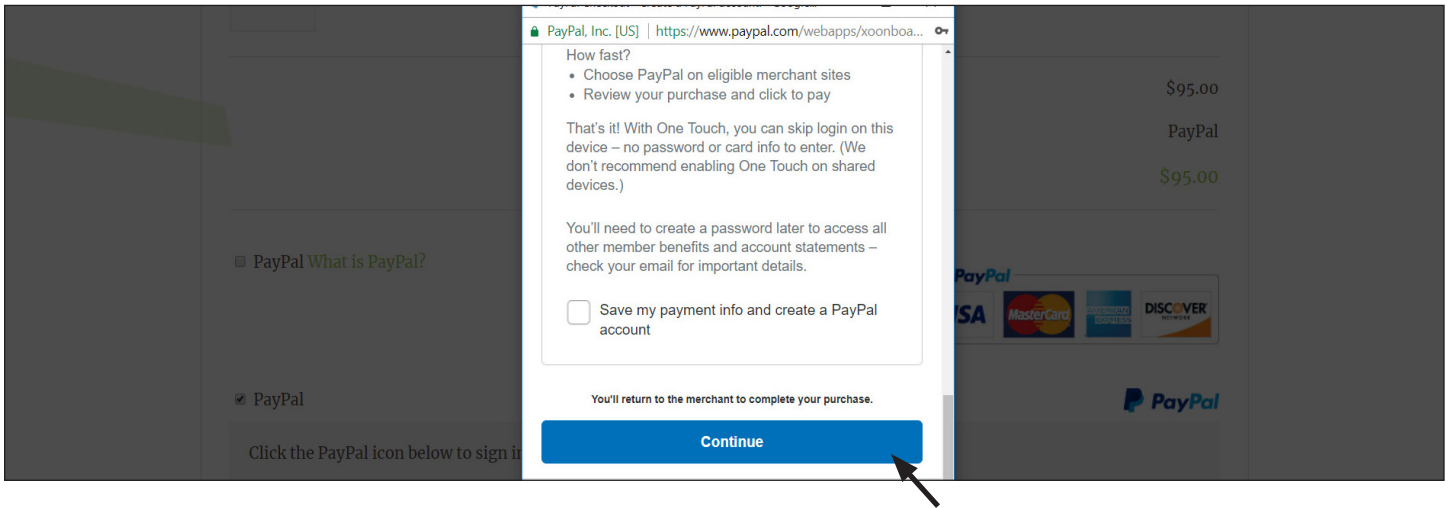
7.) A new window will open up with a credit information form.



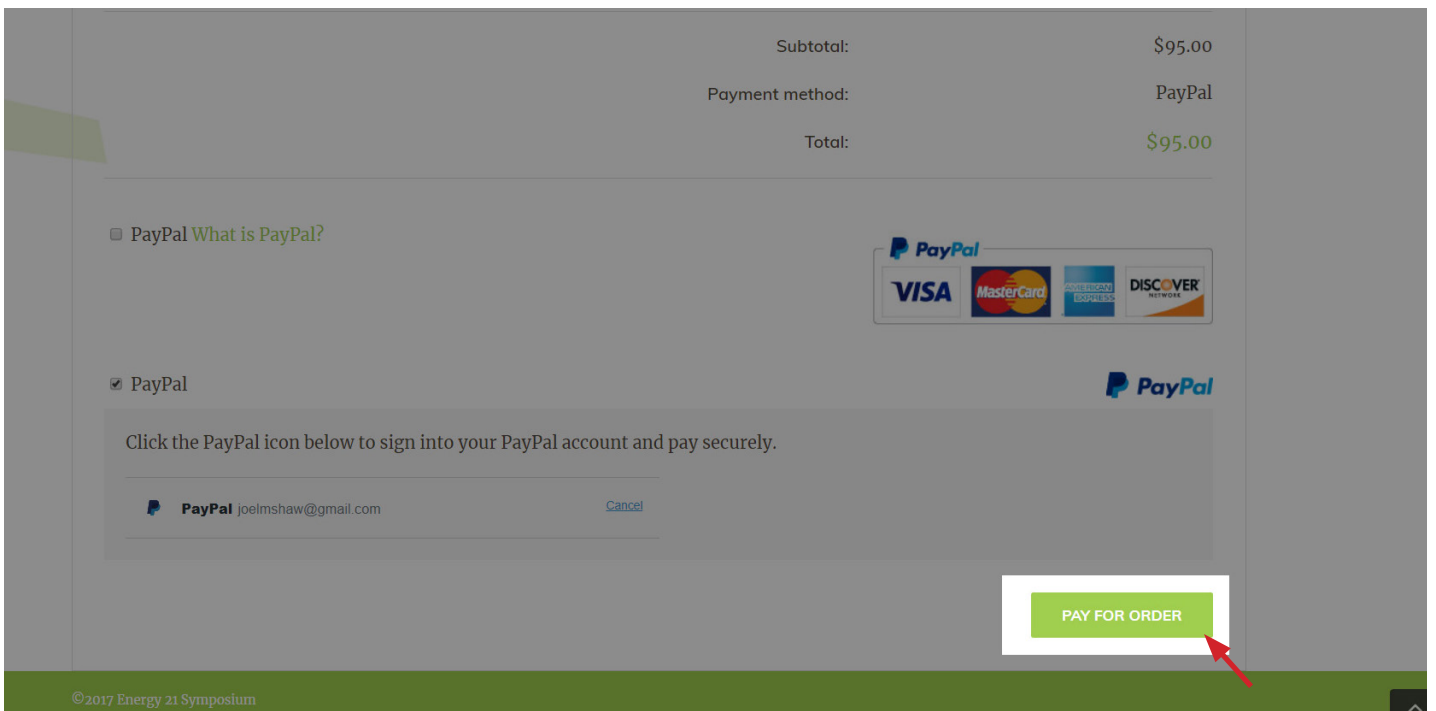
# Energy 21 Registration Instructions

## Credit Card Payment Instructions

8.) Please fill out the form completely. When finished, click the blue “Continue” button and you will be taken back to the check out page once again.



9.) Finally, in order to complete the transaction, please be sure to click the green “PAY FOR ORDER” button to finalize registration and process payment for the Energy 21 Symposium. Once your transaction has been approved, you will be emailed a receipt and an order confirmation.



# Energy 21 Registration Instructions

If you would like to register multiple attendees, you can do so by clicking the “+” button. Please note that you will have to complete the form for each additional attendee along with any additional tour reservations or donations. Once the additional attendee forms please follow the check out instruction indicated in the previous steps. If paying with a credit card, please be sure to follow the instruction provided steps 6-9.

- 2 +	Energy 21 Symposium Registration Fee	<b>\$70.00</b>	Symposium Entry Fee (early bird price). \$85 after 3/1/18. This includes breakfast and hot buffet lunch.
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Yes I would like to be a sponsor and will add a donation ticket to my cart  
 No thank you, not at this time

First Name

Last Name

Title (If you want included on nametag)

Company/Organization if any

City

Work or Home Phone

Mobile Phone

State/Province

Zipcode

Email Address

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**ATTENDEE 2**  
Please consider being a patron or student sponsor by adding a donation ticket level to your cart.

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